## **IBSA Sport Administration System (ISAS)**



## **Member Federation Account Request Form**

In order to activate or change your Member Federation's user account information for the IBSA Sport Administration system (ISAS), please fill out and submit this form to the ISAS Administrator at <a href="mailto:ibsaassist@ibsasport.org">ibsaassist@ibsasport.org</a>. Username and password are sent to the communicated email address.

**ISAS Account Policy** — Each Member Federation must internally designate exactly one (1) primary user responsible for the ISAS account and related obligations as outlined in the yearly letters about the IBSA Licensing Programme.

Country Nam			
Primary User		☐ new/replace previous user ☐ update ☐ no change	
Family Name		First Name	
Federation		Position	
Email Address			
primary account			s SDMS can additionally use their existing PC. If your organisation is an NPC, please
National Paralympic Committee primary user		$\square$ ISAS/SDMS joint account $\square$ ISAS-specific account	
Should a Member Federation require a sport-specific account for the management of their participants in one or more IBSA Sports, IBSA may grant up to one (1) additional account for each sport to a member of a Member Federation or National Sport Federation.			
Sport(s)		$\square$ new/replace previous user $\square$ update $\square$ no change	
Family Name		First Name	
Federation		Position	
Email Address			
Name and signature of President or Secretary General of the Member Federation confirming the designations:			
Member Federation President/ Secretary General Printed Name			
Signature		Date & Official Federation Stamp	